

Subject: Request for Quotation for Supply & installation of Note Counting Machine.

Please accept our sincere gratitude to participate in the subject RFQ. You are hereby requested to submit technical & financial proposal by **12 November 2023** for the subject matter as per below mentioned scope of work.

1. Financial Proposal (Equipment):

Particulars	Unit Price (Inclusive VAT & Tax)	Approx. Quantity for 6 Months
Note Counting Machine		20

2. Technical Specification for Note Counting Machine:

	Descriptions	Vendor's Response
Purpose to be served	Counting of money and Detection of Fake notes.	Please specify
Display	Duel display System	Please specify
Fake Note Detector	Built in UV lamp Fake note Detector with auto alarm.	Please specify
Brand		Please specify
Model		Please specify
Type		Please specify
Year of Manufacture		Please specify
Country of Origin		Please specify
Country of Assembled		Please specify
Life time of the Machine		
Counting Speed		Please specify
Note Capacity		Please specify
Feed System		Please specify
Dimensions		Please specify
Note Size Range		Please specify
Voltage Stabilizer	1000 VA at free of cost with the machine.	Please specify
Others features(if any)		Please specify
Weight		Please specify
Warranty	02 years full warranty & 3 years after sales service from the date of installation.	Please specify

** A full item-wise list of recommended/required spares should be submitted along with the financial offer separately.

Terms & Conditions:
1. Delivery & Installation Place:

- From ready stock.
- The supplier will deliver & install the products to the Bank's selected location (anywhere in the country as and when required). No additional cost will be paid by the bank for transportation/delivery charges of product.

2. In case of supply of inferior quality/defective goods; any change required by Prime Bank must be entertained instantly.



3. Payment:

- Payment will be made only after successful delivery of item as per delivery challan, work completion certificate by the respective end-users.
- Payment will be made within 30(thirty) days from receiving date of bill of the supplier. Bank will deduct VAT & AIT as per Govt. rules as source.

4. **Warranty (new machine):** Standard Warranty of 24 (twenty-four) months will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.

5. **Spare Parts Availability:** You are to confirm that all relevant spare parts, components, tools & test equipment will be available with you for at least 05 (Five) years from the expiry of the warranty period.

6. For any manufacturing defects/sub-standard quality found, vendor will replace or re-install at their own cost if the product in warranty period.

7. **Support Level:** Service Support (during warranty period) after lodging complaint should be as follows:

- In Dhaka City: Same day within six hours
- In vicinity of Dhaka city: within next day by 11.30 AM;
- In Other Location: Within 72 Hours

8. **Paper & Documents:** The Supplier has to submit the following paper & documents:

- Valid registration/ownership document, VAT & TIN certificate, up-to-date Trade License, and up-to-date Bank Solvency Certificate.
- Must have minimum 05 years work experience in the same brand or particular this field
- Distributorship or Sole Distributorship certificate.
- Copies of Work-Orders and performance certificates of executing same work with different Commercial Bank (Minimum 03 commercial bank work experience)
- List of Branches/service center and contact person along with cell number.

9. **Validity:** Product price shall remain valid for 06 (months) from the date of issuing first work order.

10. The RFQ must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on **12.11.2023** within **3:30 pm**.

11. The Proposal must be submitted in 2 (two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer".

12. **Banks (PBL) Right:** Banks (PBL) reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Banks (PBL) is not obliged to purchase the lowest offer or any offer at all. Banks (PBL) reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Banks (PBL) reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations

13. Please drop your tender – **Prime Bank, Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2, Dhaka -1229** by 12 November 2023 (03.30 PM).

14. Point of Contact: Md. Razu Ahmed (ahmed.razu@primebank.com.bd), Cell: 01714744931



Kazi Sohail Masud

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